

To be completed by YWCAs to report contact changes to the Fund. (1/2)

Complete section A and all applicable sections from B to F. Email the completed form to contributions@ywcarf.org, upload to the File Transfer, or fax to 1-212-922-9511. If you have any questions, please call 1-800-222-4738 extension 116, 109, or 120. Thank you for your cooperation!

Case No. _____

Entered By _____

Posted by _____

Delivered To _____

A. YWCA Information	
YWCA Name	
YWCA No.	
Street Address	
City State Zip	
YWCA Network	
Phone	
Fax	
Fed Tax ID	
B. New Executive Director	
Name	
Job Title	
Effective Date	
Phone & Extension	
Email	
C. New Board President	
Name	
Job Title	
Effective Date	
Mailing Address	
Phone & Extension	
Email	
D. New Retirement Administrators	
Name	
Job Title	
Effective Date	
Phone & Extension	
Email	
Handle enrollment (Y/N)	
Handle contribution (Y/N)	

To be completed by YWCAs to report changes to the Fund. (2/2)

Name	
Job title	
Effective Date	
Phone & Extension	
Email	
Handle enrollment (Y/N)	
Handle contribution (Y/N)	

Name	
Job title	
Effective Date	
Phone & Extension	
Email	
Handle enrollment (Y/N)	
Handle contribution (Y/N)	

Name	
Job title	
Effective Date	
Phone & Extension	
Email	
Handle enrollment (Y/N)	
Handle contribution (Y/N)	

E. Remove Retirement Administrators

Name	
Name	
Name	
Name	

F. Compiled By

Name	
Job Title	
Date	